The Association of Global	Custodians - Questionnaire 2023 - 2024
Entity Name	Kenya Central Depository & Settlement Corporation Limited

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### Welcome to the Depository-Information Gathering Project.

Before beginning, we suggest that you print the entire document for review on paper and review the Glossary of Terms. Each will assist you with answering the questions. For help, contact: Robin D. Truesdale, Baker & McKenzie LLP (202) 835-1664 [ ]; e-mail:

#### Robin.Truesdale@bakermckenzie.com.

#### Note

- \* When reviewing/updating your prior year's responses in the questionnaire, please ensure that the sub-questions are reviewed/updated as well.
- \* Please deselect/uncheck any responses in the sub-questions where those responses are no longer applicable.
- \* Please note: Any text in the "other" and/or "please explain/describe" questions should be deleted before deselecting the response. In this regard, note that deselecting a response with written text does not delete the information, it only hides the information from view.
- \* Any responses that appear in open text boxes should be deleted if the information is no longer applicable.

#### SCOPE, STRUCTURE, OWNERSHIP, CAPITAL, REGULATION AND AUDIT

The purpose of this section is to understand the ownership structure and financial strength of your institution, as well as the level of regulatory and operational supervision to which it is subject.

#### **Response Necessary/Eligibility Question**

1. Rule 17f-7, by reference to Rule 17f-4, requires that, for a depository to be eligible to hold securities of U.S. registered investment companies (such depositories hereinafter referred to as "Eligible Securities Depositories"), the depository must be a "system for the central handling of securities where all securities of any particular class or series of any issuer deposited within the system are treated as fungible and may be transferred or pledged by bookkeeping entry without physical delivery of the securities."

Are all securities of a particular class or series of any issuer that are deposited in your institution treated as fungible, and can they be transferred or pledged by bookkeeping entry without physical delivery of the securities?

Yes

No (please answer 1a)

Other (please answer 1a)

### 1a. Please explain:

#### Response Necessary/Eligibility Question

2. Rule 17f-7 also requires that an Eligible Securities Depository "acts as or operates a system for the central handling of securities or equivalent book-entries in the country where it is incorporated," or "acts as or operates a transnational system for the central handling of securities or equivalent book-entries." Does your institution: (Choose all that apply.)

Act as or operate a system for the central handling of securities or equivalent book-entries in the country where it is incorporated? (please answer 2b)  Act as or operate a transnational system for the central handling of securities or equivalent book-entries? (please answer 2b)	
Act in another capacity with respect to the handling of securities or equivalent book-entries? (please answer 2a)	
Not applicable (please answer 2a)	
Other (please answer 2a)	
a. Please explain:	
he central depository is also the clearing, delivery and settlement entity for equities, corporate bonds and Exchange Traded Funds (ETFs) in Kenya	
b. Please specify the types of securities for which you act as or operate a system for the central handling of securities or	
quivalent book-entries:	
quities , corporate bonds and Exchange Traded Funds (ETFs) that are traded at the Nairobi Securities Exchange Limited.	
. What type of legal entity is the institution? (Choose all that apply.)	
■ Public Company	
▼ Private Company	
Central Bank (or part thereof)	
Stock Exchange (or part thereof)	
Other (please answer 3a)	
. Is the institution operated as a "for profit" or a "not for profit" organization?	
For profit	
Not for profit  Other (release provents)	
Other (please answer 4a)	
. Please provide the names of the owners and their ownership interest percentages.	
lairobi Securities Exchange Ltd. 22.5% .KS(Association of Kenya stockbrokers) Nominees Ltd. 18% apital Markets Challenge Fund Ltd 50%	
MA Investor Compensation Fund 7%	
Iganda Securities Exchange 2.5%	
. Please answer the following:	
Sa. What is the date of establishment of the depository? 20/03/1999	
6b. What is the date that the depository's operations began? 07/11/2004	
. Under what regulation or statute is the depository established and governed?	
he Companies Act, Cap 486 he Central Depositories Act, 2000	
the Central Depositories (Regulation of Central Depositories)Rules, 2004	

7a. Is the regulation or statute electronically available?

Yes (please answer 7b)
No

## 7b. If regulation or statute is electronically available, please supply web address(es) here or upload document(s) in question 7c.

https://www.cma.or.ke/index.php/regulatory-frame-work https://www.cdsckenya.com/legal-framework

#### 7c. Please supply document(s) here:

## 7d. Please provide details of the structure and composition of your Board together with their industry experience and responsibilities in governing the depository.

## What are the qualifications to become a board member?

Name Shareholder represented Industry experience

Aida Kimemia Capital Markets Challenge Fund International investment and finance professional – formally with the IFC

Ashok Shah Capital Markets Challenge Fund Insurance practitioner
Bob Karina AKS Nominees Investment banker

Eunice Kariuki Public Interest ICT expert Geoffrey Odundo Nairobi Securities Exchange CEO, NSE

Lawrence Kimathi Capital Markets Challenge Fund Banker & Finance expert
Kiprono Kittony Nairobi Securities Exchange Entrepreneur and business leader

Isaac Awuondo Capital Markets Challenge Fund Banking

Sitoyo Lopokoiyit Public Interest Chief Executive M-Pesa Africa

There are no written qualifications to become a board member but one is required to be 'fit and proper and to have requisite educational qualifications (at least a bachelor's degree), skills, and industry expertise.

## 7e. What are the election procedures?

The shareholders entitled to nominate a director use their own internal procedures and once they nominate, the company board appoints. This applies to representatives of the Nairobi Securities Exchange Ltd, AKS Nominees Ltd, and Capital Markets Challenge Fund Ltd. Uganda Securities Exchange Ltd is represented by their chief executive. Two directors are selected by the CMA from a panel of three each to represent the public interest. The panels of three are nominated by the Capital Markets Challenge Fund Ltd and the AKS Nominees Ltd respectively.

### 7f. What is the maximum length of time a board member can serve?

Twelve Years (12)

# 7g. How are the voting powers distributed amongst the board members (i.e. does each board member have one vote or do certain members have additional voting power)?

Each board member has one vote

## 7h. Who is responsible for regulating the board members?

CMA(Capital Markets Authority) is the industry regulator

#### **Response Necessary/Eligibility Question**

8. Rule 17f-7 requires that an Eligible Securities Depository "is regulated by a foreign financial regulatory authority as defined under section 2(a)(50) of the Act", with section 2(a)(50) establishing that "foreign financial regulatory authority' means any (A) foreign securities authority, (B) other governmental body or foreign equivalent of a self-regulatory organization empowered by a foreign government to administer or enforce its laws relating to the regulation of fiduciaries, trusts, commercial lending, insurance, trading in contracts of sale of a commodity for future delivery, or other instruments traded on or subject to the rules of a contract market, board of trade or foreign equivalent, or other financial activities, or (C) membership organization a function of which is to regulate the participation of its members in activities listed above."

Who regulates the activities of the depository? (Choose all that apply.)

A governmental body or regulatory organization empowered to administer or enforce laws related to other financial activities.  A membership organization which regulates the participation of its members in securities matters or other financial activities.
Other (please answer 8a)
9. Please provide the name of regulatory authority(ies) identified in question 8:  Capital Markets Authority.
Response Necessary/Eligibility Question 10. Rule 17f-7 requires that an Eligible Securities Depository "is subject to periodic examination by regulatory authorities or independent accountants."
Is the depository subject to periodic examination by: (Choose all that apply.)
Regulatory authorities?  Independent accountants?  Other (please answer 10a)
11. What enforcement actions are available to the regulatory authority(ies) for breach of applicable statute or regulatory requirements? (Choose all that apply.)  Name of Authority #1 (please answer 11a):
Capital Markets Authority
11a.  ✓ Fines
Restrictions on depository activities.
<ul><li>✓ Suspension of depository activities.</li><li>✓ Termination of depository activities.</li></ul>
Other (please answer 11b)
11b. Please explain: For certain breaches, there are custodial sentences and fines for officers involved. The authority is entitled to investigate and prosecute offenses by any person, under the Act.
Name of Authority #2 (please answer 11c):
11c.  Fines
Restrictions on depository activities.
<ul><li>Suspension of depository activities.</li><li>Termination of depository activities.</li></ul>
Other (please answer 11d)

V

12. Has there been any use of such enforcement action  ☐ Yes (please answer 12a)  ☐ No	is in the last three years?		
Other (please answer 12a)			
Capital 13. Are annual financial statements publicly disclosed?			
Yes (please answer 13a) No (please answer 13e) Other (please answer 13h)			
13a. If yes, the AGC requests a copy of the institution's  ✓ Yes (please answer 13b)	annual report. Is the annual re	eport av	ailable electronically?
No (if no, please send a copy of the annual report to the Washington offi 20006, Attn: Robin Truesdale)	ce of Baker & McKenzie, 815 Connecticut A	ve., NW,Wa	shington, DC
13b. If yes, please upload the document(s) here or inse	rt web link(s) in question 13d:		
13c. If more than one document for 13b, please upload	the additional document here:	:	
13d. Please insert web link(s) for 13b here: http://www.cdsckenya.com/media-centre/publications/annual-reports/			
Internal Audit  14. Is an internal audit undertaken in your depository?			
Yes (please answer 14a) No (please proceed to 15)			
<b>14a. If yes, what areas does the audit cover (financials,</b> The Audit covers Finance,Information Systems, Client and intermidery service and is done by the Internal Audit Department		-	
14b. Please list the date of your last internal audit:	28/04/2023		
Please list the period that the audit covered:	01/03/2022	to	28/02/2023
14c. How frequently does the internal audit occur? (Ch  ☐ Two or more times a year (please answer 14e)  ☐ Annually (please answer 14e)  ☐ Less than annually (please answer 14d)	noose one.)		

I4e. Are the results of the internal audit publicly available?
□ Yes
™ No
14f Places calcut the statement that most accurately characterizes the recults of the last internal cudity (Chases one)
I4f. Please select the statement that most accurately characterizes the results of the last internal audit: (Choose one.)  ✓ No material exceptions found.
Minor exceptions found. (please answer 14g)
Material exceptions found. (please answer 14g)
i Material exceptions found. (piease answer 149)
15. Is a financial audit performed by an Audit Firm, Regulatory Authority, or other external party?
✓ Yes (please answer 15a)
■ No (please proceed to 16)
I5a. If yes, please state the name(s) of the entity(ies) who perform the financial audit.
Grant Thornton
15b. Please list the date of your last financial audit performed by an Audit Firm, Regulatory Authority, or other external party:
23/03/2023
I5c. Please list the period that the audit covered:
01/01/2022 to 31/12/2022
15d. How frequently does the financial audit occur? (Choose one.)
Two or more times a year (please answer 15f)
✓ Annually (please answer 15f)
Less than annually (please answer 15e)
15f. Are the results of the financial audit publicly available?
▼ Yes
□ No
15g. Please select the statement that most accurately characterizes the results of the last financial audit: (Choose one.)
No material exceptions found.
Minor exceptions found. (please answer 15h)
Material exceptions found. (please answer 15h)
16. Is an operational audit performed by an Audit Firm, Regulatory Authority, or other external party?
▼ Yes (please answer 16a)
No (please proceed to 17)

**16a.** If yes, please state the name(s) of the entity(ies) who perform the operational audit. CAPITAL MARKETS AUTHORITY

<b>16b. Please list the date of yo</b> 08/04/2022	ur last o	pperational audit performed by an Audit Firm, Regulatory Authority, or other external party
16c. Please list the period that 01/01/2019	at the au	adit covered: 31/12/2021
16d. How frequently does the  ☐ Two or more times a year (please an  ☐ Annually (please answer 16f)  ☐ Less than annually (please answer 16	iswer 16f)	ional audit occur? (Choose one.)
<b>16e. If less than annually, plea</b> Timings of audit by CMA ( Regulatory bo	-	lain: ned by CMA. CDSC does not dictate frequency of Audit
16g. Please select the statem  No material exceptions found.  ☐ Minor exceptions found. (please answering found.)  ☐ Material exceptions found. (please answering found.)	wer 16h)	most accurately characterizes the results of the last operational audit: (Choose one.)
	-	were found, what actions were taken? Please describe: keeps a keen eye to ensure such issues don't reoccur
PARTICIPANTS AND PARTIC The purpose of this section is to u of participation, and supervision	understa	nd issues relating to participation in the depository, including eligibility requirements, conditions
17. What types of entities are el	igible to	become participants and how many of each type are there currently? (Choose all that apply.)
<ul> <li>✓ Banks (please answer 17a)</li> <li>✓ Brokers (please answer 17e)</li> <li>✓ Individuals (please answer 17i)</li> </ul>		
<ul><li>☐ Foreign Institutions (please answer 1</li><li>☑ Other entities (please answer 17q)</li><li>☐ Not applicable</li></ul>	17m)	
17a. How many Bank particip 18(Eighteen)	ants are	e there currently? (then please answer 17b)
17b. Please select the feature  ☐ Financial Thresholds (please answer)  ☐ Regulatory Oversight (please answer)  ☐ Market Experience (please answer)  ☐ Other (please answer 17d)	17c) r 17c)	ded in the eligibility requirements for Banks. (Choose all that apply.)

17c. Where can a description of the specific eligibility requirements for Bank participants be found?

17e. How many Broker participants are there currently? (then please answer 17f) There are twenty one (21) stockbrokers
17f. Please select the features included in the eligibility requirements for Brokers. (Choose all that apply.)  ☐ Financial Thresholds (please answer 17g)  ☐ Regulatory Oversight (please answer 17g)  ☐ Market Experience (please answer 17g)  ☐ Other (please answer 17h)
17g. Where can a description of the specific eligibility requirements for Broker participants be found?  Capital Markets Authority licensing requirements and the Central Depository Rules, 2004_Revised 2019.  https://www.cdsckenya.com/legal-framework
17h. If other, please explain: The brokers must be members of the Nairobi Securities Exchange
17n. Please select the features included in the eligibility requirements for Foreign Institution participants. (Choose all that apply.)  Financial Thresholds (please answer 17o)  Regulatory Oversight (please answer 17o)  Market Experience (please answer 17o)  Other (please answer 17p)
17q. If you have selected "Other entities" above, please explain:

CDSC also appoints CDAs under the category of body corporates as prescribed in the CDS act. We have insurance companies, Unclaimed Financial Assets Authority, and The

National Treasury that have been appointed as Central Depository Agents.

By virtue of being banks, the authorized depositories are also regulated by the Central Bank of Kenya. The Requirements are also found in the Central Depository Rules,

www.cdsckenya.com/legal-framework/cda-requirements/

2004\_Revised 2019

17s. Please select the features include entities". (Choose all that apply.)  ☐ Financial Thresholds (please answer 17t)  ☐ Regulatory Oversight (please answer 17t)  ☐ Market Experience (please answer 17t)  ☐ Other (please answer 17u)	ed in the eligibility requirements for the participants referred to above as "Other
17t. Where can a description of the sp	ecific eligibility requirements for participants described above as "Other entities" be
<b>found?</b> Capital Markets Authority licensing requirements and https://www.cdsckenya.com/legal-framework	d the Central Depository Rules, 2004_Revised 2019.
18. Are participants required to contrib  ☐ Yes (please answer 18a)  ☐ No	bute capital to the depository that would result in ownership of the depository?
<ul><li>Not applicable</li><li>☐ Other (please answer 18b)</li></ul>	
19. Are prospective participants subjerequirements?  ✓ Yes  ✓ No  ✓ Not applicable  ✓ Other (please answer 19a)	ct to an initial review and approval process regarding compliance with eligibility
Conditions of Participation  20. What governs the relationship between	ween the depository and the participants? (Choose all that apply.)
<ul> <li>✓ Relevant law and regulation</li> <li>✓ Established terms and conditions of participation</li> <li>✓ Rules of the depository</li> <li>✓ Not applicable</li> </ul>	Standard participation contract  By-laws of the depository  Other (please answer 20a)
•	ion Securities Depository "holds assets for the custodian that participates in the system on conditions no less favorable that the conditions that apply to other participants."
	investors held by custodians as participants in the depository are held under safekeeping conditions that apply to other participants.

**17r. Indicate how many "Other entities" are currently participants?**There are two(2)Insurance companies, The National Treasury and Unclaimed Financial Assets Authority

Yes (please answer 21b)
No (please answer 21a)

Other (please answer zia)
21b. Please confirm the basis for the arrangements in place to ensure that the assets you hold for custodians receive the same level of safekeeping protection as the assets held for other categories of participants. (Choose all that apply.)  ✓ Relevant Law and Regulation (please answer 21d)  ✓ Standard participation contract (please answer 21d)  ✓ Established terms and conditions of participation (please answer 21d)  ✓ By-laws of the depository (please answer 21d)  ✓ Rules of the depository (please answer 21d)  ✓ Other (please answer 21c)
<ul> <li>21d. For each item in Question 21b that you checked, please briefly supply references or citations to the law(s), regulation(s), or depository rule(s), participation condition(s), or participant contract provision(s), as applicable.</li> <li>1. Relevant Laws - CDS Act 2000</li> <li>2. Standard participation contract - Standard CDA Agreement</li> <li>3. Rules of the Depository - Central Depository Rules 2004 (Revised 2019)</li> <li>4. The relevant CDS forms</li> <li>All laws, contracts and Rules apply to all Central depository agents in the same way.</li> </ul>
22. How does the depository notify participants of material changes to the conditions of participation? (Choose all that apply.)  ✓ By e-mail  ✓ By telephone  ✓ By public announcement  ✓ By press release  ✓ Other (please answer 22a)  ✓ Not applicable
22a. Please explain: In writing, which would then be incorporated in the standard CDA Agency Agreement.
Governance of Participants  23. Who enforces compliance with the depository's conditions of participation? (Choose all that apply.)  The depository  The exchange  The depository's regulator  Other (please answer 23a)  Not applicable
23a. Please explain:
24. What enforcement actions are available to the enforcement authority? (Choose all that apply.)

Not applicable (please answer 21a)

✓ Fines

Restrictions on participation

<ul><li>✓ Termination of participation</li><li>✓ Other (please answer 24a)</li></ul>
■ Not applicable
<b>24a. Please explain:</b> Appointment of manager to run the participant to the extent of the operations as a participant.
. ppointing of menager to ten and permapant to the street of the special permapant.
25. Has there been any such enforcement actions in the last three years?
C Yes (please answer 25a)
© No
C Not applicable C Other (please answer 25b)
DEPOSITORY FUNCTIONALITY AND SERVICES; USE OF AGENTS  Certain functionalities and services reduce risk to an investor if provided in an efficient manner. The purpose of this section is to identify those
functionalities that may potentially be offered by depositories and clearing systems around the world, and ascertain whether they are offered by your institution.
26. For which of the following security types do you serve as a depository or clearing system? (Choose all that apply.)
Government securities
▼ Equities
Corporate bonds
Corporate money market instruments
<ul><li>✓ Others (please answer 26a)</li><li>✓ Not applicable</li></ul>
The tapplicable
26a. Please name the other security types: Exchange Traded Funds (ETFs)
27. Is the use of the depository in your market compulsory by law or compulsory by market practice for the settlement or
safekeeping of all instrument types in your market (e.g. equities, government securities, corporate bonds, money market
instruments, warrants, derivatives etc). (Choose all that apply.)  Yes by law for settlement of all instrument types (please answer 27a)
Yes by law for safekeeping of all instrument types (please answer 27a)
☐ Yes by market practice for settlement of all instrument types (please answer 27b)
Yes by market practice for safekeeping of all instrument types (please answer 27b)
Yes by law for settlement, but not for all instrument types (please answer 27a)
Yes by law for safekeeping, but not for all instrument types (please answer 27a)
Yes by market practice for settlement, but not for all instrument types (please answer 27b)
Yes by market practice for safekeeping, but not for all instrument types (please answer 27b)
Neither/other (please answer 27c)
27a. Please list the instrument types for which it is not compulsory by law to:

✓ Suspension of participation

(i)settle in your depository

Government securities, money market instruments, etc  NB: Only settlement of Equities and Corporate bonds takes place in our depository. Government Securities are settled in a separate depository at the Central Bank.
(ii)safekeep in your depository:
Government securities,money market instruments,etc  NB: Safekeeping of Equities and Corporate bonds is compulsory.
28. Settlement and Safekeeping Percentages 28a. Please list by instrument type the percentage of the total market in your jurisdiction (either volume or value) settled within your institution, exclusive of your links with third parties.
Equities-100% Corporate bonds- 100%
28b. Please list by instrument type the percentage of the total market in your jurisdiction (either volume or value) held in safekeeping within your institution.  Equities- 100%  Corporate Bonds- 100%
29. Are there any activities performed by a third party on behalf of the depository for the depository participants (e.g., vaulting of physical securities, registration, entitlement processing, etc.)?  ✓ Yes (please answer 29a)  ✓ No  ✓ Not applicable  ✓ Other (please answer 29i)
29a. If third parties are employed, please indicate which services they supply (then please answer 29b):
-Account opening/maintenance - the central depository agents are responsible for initiating this process but final approval is done by CDSC before the account is openedEntitlement processing is done by shares registrars of the particular issuer based on data obtained from CDSC.
29b. If third parties are employed, does the depository assume liability for losses incurred by participants as a result of the actions/inactions of the third parties?  ☐ Yes (please answer 29c)  ☑ No
30. Has any participant suffered any losses in the past three years due to the depository's performance?  ☐ Yes (please answer 30a)  ☐ No  ☐ Not applicable  ☐ Other (please answer 30m)
30c. Corporate Action. Please specify total loss in USD:

30e. Settlement Process - Securities. Please specify total loss in USD:

30g. Settlement Process - Cash. Please specify total loss in USD:
30i. System Outage. Please specify total loss in USD:
30k. For Other, please specify number of instances:
30l. For Other, please specify total loss in USD:
30m. If other, please explain:
Other Services 31. Who accepts cash deposits (or makes payment credit accommodations) for depository transactions? (Choose all that apply.)
<ul> <li>□ Depository</li> <li>☑ Central Bank</li> <li>☑ Banks appointed by depository (please answer 31a)</li> <li>□ Neither/others (e.g. credit lines used please answer 31b)</li> <li>□ Not applicable</li> </ul>
31a. Please name banks: Stanbic Bank Kenya Limited Equity Bank Limited Co-operative Bank of Kenya Limited Absa Bank Kenya Limited NCBA Bank Limited KCB Bank Kenya Limited I & M Bank Limited SBM Bank Kenya Limited Family Bank Limited Standard Chartered Bank Limited
32. Who processes cash clearing (or draws on credit lines, if applicable) for depository transactions? (Choose all that apply.)  ✓ Depository  ✓ Central Bank  ✓ Banks appointed by depository (please answer 32a)  ✓ Neither/others (please answer 32b)  ✓ Not applicable
32a. Please name banks appointed by depository: Stanbic Bank Kenya Limited

NCBA Bank Limited Prime Bank Limited Standard Chartered Bank Limited Family Bank Limited
33. Who controls the movement of cash for cash deposits (or draws on credit lines, if applicable)? (Choose all that apply.)  □ Depository □ Central Bank □ Banks appointed by depository (please answer 33a) □ Neither/others (please answer 33b) □ Not applicable
Saa. Please name banks appointed by depository: Stanbic Bank Kenya Limited Co-operative Bank of Kenya Limited ABSA Bank Kenya Limited NCBA Bank Limited KCB Bank Kenya Limited Is M Bank Limited SBM Bank Kenya Limited SBM Bank Kenya Limited SBM Bank Kenya Limited SBM Bank Limited SBM Bank Limited Standard Chartered Bank Limited Family Bank Limited All cash deposits are made at the settlement banks.
34. Who controls the movement of cash for cash clearing (or for draws on credit lines, if applicable)? (Choose all that apply.)  □ Depository □ Central Bank □ Banks appointed by depository. (please answer 34a) □ Neither/others (please answer 34b) □ Not applicable
34a. Please name banks appointed by depository:
Stanbic Bank Kenya Limited Equity Bank Limited Co-operative Bank of Kenya Limited ABSA Bank Kenya Limited

**Equity Bank Limited** 

ABSA Bank Kenya Limited KCB Bank Kenya Limited I & M Bank Limited SBM Bank Kenya Limited

KCB Bank Kenya Limited I & M Bank Limited SBM Bank Kenya Limited NCBA Bank Limited Prime Bank Limited

Co-operative Bank of Kenya Limited

The Depository gives instructions for the movement of the funds. The settlement banks would also draw on credit lines if necessary to mitigate failure.
35. Please indicate services you provide. (Choose all that apply.)  ☐ Information in advance on corporate (annual or special) meetings in order that owners can vote.  ☐ Tax assistance where foreign holders may be entitled to tax relief at source or through a claim.  ☐ In order to avoid fails, an automatic securities lending facility - if requested - is provided for. (please answer 35a)  ☐ Collateral handling in support of activities including securities lending, overdraft coverage, cash management, repurchase agreements, etc. Please provide details. (please answer 35 and ay turnaround settlements.  ☐ Information on distribution of new issues (IPO, Privatization).  ☐ Other (please answer 35d)  ☐ Not applicable
<b>35c. Collateral Handling: please provide details:</b> CDSC provides collateral management services in support of securities Lending and borrowing transactions. CDSC ensures that sufficient collateral is held and performs daily marking to market of securities and requests for additional margins when necessary.
35d. If other services, please explain: -In order to avoid failure of settlement we have established a guarantee fundEntitlement file is provided to the registrar in advance of corporate actions and meetings CDSC is now offering Securities Lending and borrowing.
36. What procedures are in place for the processing of corporate action entitlements? (Choose all that apply.)  ☐ Credited to the securities account on the day indicated below regardless of whether actually collected by the depository on the scheduled date. (please answer 36a)  ☐ Credited to the securities account upon actual receipt by the depository.  ☐ Corporate action entitlements are handled by an entity separate from the depository. (please answer 36c)  ☐ Not applicable  ☐ Other (please answer 36d)
36b. If other please explain: Credited on pay date-1 after trading hours or before trading on pay date.
<ul> <li>37. What procedures are in place for the processing of interest and dividends?(Choose all that apply.)</li> <li>Credited to the cash account on the day indicated below regardless of whether actually collected by the depository on the scheduled date. (please answer 37a)</li> <li>Credited to the cash account upon actual receipt by the depository.</li> <li>Income and dividend collection is handled by an entity separate from the depository. (please answer 37c)</li> <li>Not applicable</li> <li>Other (please answer 37d)</li> </ul>

Standard Chartered Bank Limited

Family Bank Limited

37c. Name of entity: Payment of dividends is done by issuers and processed by the issuers registrar.
Linkages With Other Central Securities Depositories (CSD) or International Central Securities Depositories (ICSD)  38. Please list all depositories or settlement systems to which you have an electronic link.
N/A
39. Are procedures and controls (firewalls) in place to avoid systemic collapse or contamination if one of the linked entities should experience business interruptions for whatever reason?
<ul><li>✓ Yes (please answer 39a)</li><li>✓ No (please answer 39a)</li></ul>
□ Other (please answer 39a)
✓ Not applicable
40. Has a business interruption recovery plan been developed in the event the linkages should become inoperable for any reason?  ☐ Yes ☐ No (please answer 40a)  ☐ Other (please answer 40a) ☑ Not applicable
ACCOUNT STRUCTURES AND RECORDKEEPING  The purpose of this section is to identify the nature of accounts; the naming convention is employed, the level of segregation achieved, accessibility in the event of bankruptcy and the frequency of reporting generated from them.
41. Are participants permitted to maintain more than one account at the depository?
✓ Yes (please answer 41a)
□ No
☐ Not applicable ☐ Other (please answer 41d)
41a. If yes, please indicate number: (Choose one.)
<ul> <li>✓ An unlimited number of accounts.</li> <li>✓ More than one account (please answer 41b and indicate how many)</li> </ul>
Other (e.g. subaccounts) (please answer 41c)
42. Are participants required/permitted to segregate assets held for their own benefit from those they hold for their clients?  ✓ Yes (please answer 42a)  ✓ No
☐ Not applicable ☐ Other (please answer 42d)

42a. If yes, is segregation required or simply permitted?

☐ Permitted (please answer 42b) ☐ Other (please answer 42e)
12b. How does segregation occur? (Choose all that apply.)
■ By separately designated participant accounts.
■ By sub-accounts within a single participant account.
■ By separately designated beneficial owner accounts.
Other - e.g. share registration (please answer 42c)
13. Does the depository permit its participants to open accounts in the participant's own nominee name(s)?
Yes (please answer 43a)
□ No
Cther (please answer 43b)
■ Not applicable
13a. If yes, do laws exist, which define as well as protect the rights of beneficial owners with respect to securities registered in nominee name?
▼ Yes
□ No
<ul> <li>14. In the event a participant's single or main account is blocked for any reason (e.g., insolvency, penalties, violations, liens), would securities held in any account or accounts on behalf of the participant's clients be accessible:</li> <li>14a. By the participant's clients?</li> <li>✓ Yes (please answer 44b)</li> <li>✓ No</li> <li>✓ Not applicable</li> <li>✓ Other (please answer 44c)</li> </ul>
14b. If yes, please describe briefly how clients of participants would access their securities and whether there would be any del n their ability to do so:  In the case where the participant has been suspended the clients are able to access their assets through a manager appointed by the regulator and transfer them to other participants to enable them to trade in them. The only delay that would be experienced is due to the fact that physical forms have to be filled and moved from one participant to other and finally to the depository before the assets are transferred.
14d. By the intervening authorities controlling insolvency or other proceedings?  ✓ Yes (please answer 44e)  ✓ No  ✓ Not applicable  ✓ Other (please answer 44f)

44e. If yes, please describe briefly under what conditions access would be granted to the intervening authorities:

Required (please answer 42b)

44g. By the participant's creditors?
Yes (please answer 44h)
No No
<ul><li>■ Not applicable</li><li>■ Other (please answer 44i)</li></ul>
Other (please aliswer 441)
44j. By the depository's creditors?
Yes (please answer 44k)
M No
■ Not applicable
Other (please answer 44I)
45. In what form does the depository maintain records identifying the assets of each participant? (Choose all that apply. Please refer to "Help" for clarification.)
Computer file (please answer 45b)
Microfiche (please answer 45b)
Hard copy (please answer 45b)
Computer tape (please answer 45b)
Other (please answer 45a)
45b. In which format is the source data maintained? In alpha numeric text file
Response Necessary/Eligibility Question 46. Rule 17f-7 requires that an Eligible Securities Depository "provides periodic reports to its participants with respect to its
safekeeping of assets, including notices of transfers to or from any participant's account."
Does the depository make available periodic safekeeping reports to participants, including notices of transfers to or from the participant's account?
▼ Yes (please answer 46b)
■ No (please answer 46a and then proceed to 48)
Cother (please answer 46a)
46b. If yes, please indicate the scheduled frequency.
■ Daily ■ Annually

Conditions of statutory management as set by the regulator  $% \left( 1\right) =\left( 1\right) \left( 1\right) \left$ 

☐ Weekly ☐ Upon request

Quarterly	
77. What is your document and record retention policy for documents and records described above in this section? (Choose on 6 months or less	e.)
SETTLEMENTS The purpose of this section is to identify the model of settlement employed, the relationship between cash and securities, and the basis on which participants meet their obligations.  18. The Committee on Payment and Settlement Systems of the Bank for International Settlements (BIS) has identified three common structural approaches or models for linking delivery and payment in a securities settlement system. Please indicate which model your procedures most closely resemble (Please refer to details on the models within the "Help" section located below this question): (Choose all that apply.)	
Model 1 - Gross, Simultaneous Settlements of Securities and Funds Transfers. (please answer 48a)  Model 2 - Gross Settlements of Securities Transfers Followed by Net Settlement of Funds Transfers. (please answer 48a)  Model 3 - Simultaneous Net Settlement of Securities and Funds Transfers. (please answer 48a)	
Rease briefly describe your settlement process, including how your settlement procedures may vary from the model chose above (and as described below in the Help section)?  Net settlement of funds is done at the Central Bank followed immediately by delivery of securities on gross basis at the depository.  Funds are transferred just before the securities in a simultaneous transaction.  Funds accounts for participants are held in commercial banks appointed as the settlement banks.  Funds transfer between the settlement banks takes place at the Central Bank.  Settlement cycle is T+3 for both equities and corporate bonds.  Both securities and funds are transferred at the end of the processing cycle and settlement can occur twice a day.	n

## Question 48 Help:

Monthly Other (please answer 46c)

<u>Model 1</u> - Gross, Simultaneous Settlements of Securities and Funds Transfers. These systems settle transfer instructions for both securities and funds simultaneously on a trade-by-trade (gross) basis, with final (irrevocable and unconditional) transfer of securities from the seller to the buyer (delivery) occurring at the same time as final transfer of funds from the buyer to the seller (payment). The securities settlement system maintains securities accounts and funds accounts for participants. Transfer of securities and cash are made by bookentry.

<u>Model 2</u> - Gross Settlements of Securities Transfers Followed by Net Settlement of Funds Transfers. These systems settle securities transfer instructions on a trade-for-trade (gross) basis, with final transfer of securities from the seller to the buyer (delivery) occurring throughout the processing cycle, but settle funds transfer instruction on a net basis, with final transfer of funds from the buyer to the seller (payment) occurring at the end of the processing cycle.

The securities settlement system maintains securities accounts for participants, but funds accounts are usually held by another entity (often a commercial bank or the central bank). Securities are transferred by book-entry, such transfer being final at the instant the entries are made on the securities settlement system's books. The corresponding funds transfers are irrevocable, but not final. During the processing cycle, the system calculates running balances of funds debits and credits, the balance being settled at the end of the processing cycle when the net debit and net credit positions are posted on the books of the commercial bank or central bank that maintains the funds accounts. Settlement of funds accounts may occur once a day or several times a day.

<u>Model 3</u> - Simultaneous Net Settlement of Securities and Funds Transfers. These systems settle transfer instructions for both securities and funds on a net basis, with final transfer of both occurring at the end of the processing cycle. Settlement may occur once a day or several times a day. The securities settlement system maintains securities accounts for participants. Funds accounts may be maintained by another entity, either a commercial bank or the central bank.

During a processing cycle, running balances of debits and credits to funds and securities accounts are calculated. All funds and securities transfers are provisional until the end of the processing cycle, at which time book-entry transfer of securities take place. If and only if all participants have sufficient balances of funds and securities, final transfers of the net securities balances and net funds balances are executed.

49. Are the cash and security movements simultaneous?	<b>49</b>	Are th	he (	cash	and	security	movements	simul	taneous?
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V	Yes	Not applicable
	No (please answer 49a)	Other (please answer 49c)

## **OWNERSHIP OF SECURITIES**

Yes (please answer 52e) ■ No (please answer 52g) Tother (please answer 52l)

The purpose of this section is to determine how ownership of securities is represented, the ways the depository maintains ownership or control of

securities held in the depository, and the extent to which ownership of assets held by the depository is separated from the proprietary assets ( depository.	of t
50. How are depository eligible securities held by the depository?	
Securities in the depository are held in dematerialized form.  Securities in the depository are held in certificated form.  Other (please answer 50a)	
51. If depository eligible securities are certificated, can depository eligible securities be held outside of the depository?  All eligible securities must be held in the depository. (please answer 51b)  Securities may move freely into and out of the depository. (please answer 51h)  Once entered into the depository, eligible securities must remain in the depository. (please answer 51b)  Certain designated securities may be held outside the depository. (please answer 51a)  Not applicable  Other (please answer 51k)	
51i. What are the control features for receipt of certificates to the depository (e.g., authentication procedures, re-registration)? Pl describe:  On initial deposit, the certificates are delivered to the issuer's registrar for authentication. Securities cannot be withdrawn from the depository.	eas
52. If securities are dematerialized: May dematerialized security positions be re-certificated and held outside the depository?	
<ul> <li>✓ Yes (please answer 52a)</li> <li>✓ No (please answer 52a)</li> <li>✓ Not applicable</li> <li>✓ Other (please answer 52j)</li> </ul>	
52a. Are the securities held: (Choose all that apply.)  ✓ Through book-entry at the depository  ✓ Through book-entry at a registrar or issuer (please answer 52b)  ✓ Other (please answer 52k)	
52d. If the securities held by the depository are recorded by book entry at the registrar, are the securities registered only to the depository, with the depository providing the function of recording ownership on a centralized basis for the market? (Choose all tapply.)	ha

52e. If yes, how are securities held at the registrar for the account of the depository? (Choose one.)

<ul><li>✓ In the name of a separate nominee of the depository</li><li>✓ Other (please answer 52f)</li></ul>
52i. If the securities held with the depository are recorded by book-entry at the registrar, what are the control features at the registrar
for transfer of registrar positions to and from the depository (e.g., authentication procedures, reconciliation, confirmation of position
at registrar)? Please describe: The Certificates are delivered to the registrar together with a securities deposit form. The registrar verifies authentication according to their own internal procedures and signs the form and appends the verification stamp. A copy of the form is then delivered to the depository where the securities are deposited in the clients account. The registrar moves the securities from the client to CDSC Nominees Ltd. Reconciliation is done on a monthly basis to ensure that the securities held under CDSC Nominees tally with the ones held at the CDS in individual accounts.
Response Necessary/Eligibility Question 53. Rule 17f-7 requires that an Eligible Securities Depository "maintains records that identify the assets of each participant and segregate the system's own assets from the assets of participants."
Does the depository maintain records that identify the assets of each participant and segregate the system's own assets from the assets of participants?
✓ Yes
□ No
Not applicable (please answer 53a)
Other (please answer 53a)
54. Does the law protect participant assets from claims and liabilities of the depository?
✓ Yes
□ No
Not applicable
Other (please answer 54a)
55. Can the depository assess a lien on participant accounts? (A lien would entitle the depository to take and hold or sell the securities of the participant in payment of a debt.)  ✓ Yes (please answer 55a)  ✓ No
□ Not applicable
Other (please answer 550)
55a. If yes, for what reasons are liens or similar claims imposed? (Choose all that apply.)
Fees and expenses
Collateralization of overdrafts  To secure payment for purchased securities
<ul><li>✓ To secure payment for purchased securities</li><li>✓ Other (please answer 55b)</li></ul>
55c. Please indicate the limits of this lien as indicated below: (Choose one.)
The lien is limited to securities in the participant's proprietary account.
The lien is limited to securities in the course of purchase and sale transactions, but does not extend to settled positions.
<ul><li>☐ The lien may extend to settled client positions. (please answer 55d)</li><li>☐ Other (please answer 55d)</li></ul>
55e. If a lien is placed on a participant's account which has been designated for its clients, will the depository select certain securities to be subject to the lien?

In the name of the depository

✓ Yes (please answer 55f)
☐ No (please answer 55h)
☐ Other (please answer 55n)
55f. If yes, please indicate whether: (Choose one.)
The lien is placed on the most liquid securities in the account
The lien is placed on the securities with the greatest value in the account
Other selection criteria is used (please answer 55g)
55i. If other, please describe:
55j. For accounts designated as client accounts, do procedures exist to restrict the placement of liens only to obligations arising from safe custody and administration of those accounts?
Sale Custody and administration of those accounts:  (6) Yes (please answer 55k)
© No
C Other (please answer 55m)
55k. If yes, are the restrictions accomplished by:  ☐ Contract between the depository and the participant  ☐ Other procedures (please answer 55l)
55I. Please explain: The restrictions are accomplished through the CDSC Guarantee Fund procedures.
56. Transfer of Legal Ownership Does the depository have legal authority to transfer title to securities?
✓ Yes (please answer 56a)
□ No
■ Not applicable
Other (please answer 56e)
56a. When does title or entitlement to depository securities pass between participants? (Choose one.)
■ At the end of the business day on which the transfer occurs. (please answer 56c)
When corresponding money or other consideration is transferred. (please answer 56c)
■ When the transaction is processed on an intra-day basis. (please answer 56c)
Other (please answer 56b)
56c. Where does title or entitlement to depository securities pass between participants? (Choose one.)
On the depository books
On the registrars books
☐ Other (please answer 56d)
56e. If other, please explain:

## HANDLING OF SECURITIES OUTSIDE THE DEPOSITORY ENVIRONMENT

The purpose of this section is to consider the process (and any risk inherent within such a process) that involves the safekeeping of client assets while they are being removed from a depository and being lodged into a depository.

57. How are eligible securities lodged (that is, placed) in the depository system? (Choose all that apply.)	
☐ A registered certificate in the name of the depository is delivered to the depository.	
A participant delivers the security with a valid transfer deed or stock power or other transfer document to the depository which then effects registration.	
M A registrar re-registers the security in the name of the depository.	
✓ Other (please answer 57a)	
■ Not applicable	
57a. Please describe:	
A participant delivers the securities together with the security deposit form to the registrar.	
58. When are securities lodged into the depository reflected in a participant's depository account? (Choose all that apply.)	
Securities are reflected in the participant depository account immediately upon delivery to the depository.	
Securities are re-registered prior to being reflected in the participant's depository account.	
▼ Other (please answer 58a)	
■ Not applicable	
58a. Please explain:	
The securities are delivered to the depository after the registrar confirms validity and authenticity of certificate. The securities are immediately transferred from a non trading act to the investors account and reflected as free balance and available for trading.	count
59. How long does it usually take to lodge securities with the depository? (Choose one.)	
□ 1 to 2 days	
✓ 3 days to 1 week  ✓ 2 to 4 weeks	
☐ More than 4 weeks (please answer 59a)	
□ Not applicable	
□ Other (please answer 59b)	
60. During the process of lodging securities into the depository, can the securities: Be traded?	
▼Yes	
Mo (please answer 60c)	
Not applicable  Substituting the substitution that substituting the substi	
Other (please answer 60c)	
60a. During the process of lodging securities into the depository, can the securities: Be settled?  ☐ Yes	
■ No (please answer 60d)	
■ Not applicable	
□ Other (please answer 60d)	

✓ Yes
No (please answer 60e)
☐ Not applicable
Other (please answer 60e)
60c. If they cannot be traded, or if you answered other, please explain:  They have to be free balance in the account first before they become eligible for trading or allocation.
60d. If they cannot be settled, or if you answered other, please explain: They have to be free balance in the account first before they become eligible for settlement.
61. Are securities immediately available for delivery upon transfer to the depository?  ▼ Yes
™ Yes  ✓ No (please answer 61a)
□ Not applicable
Other (please answer 61d)
62. Please describe briefly the arrangements/procedures/facilities you maintain to ensure that eligible securities held at the depository are handled at least as efficiently as compared to securities held outside the depository, particularly in relation to income corporate actions and proxy services.  The CDSC provides an entitlement schedule to the registrars of listed companies on the date of entitlement in connection with any corporate benefits.  Shareholders having shares in the CDS will receive their corporate benefits based on their respective holdings as indicated in the entitlement schedule.
63. What transfer process steps are involved when eligible securities are withdrawn from the depository for safekeeping? (Choose one.)
Securities are re-registered into the name of the beneficial owner or a nominee.
Securities are re-certificated and re-registered into the name of the beneficial owner or a nominee.
Securities are re-certificated and delivered as bearer instruments.
<ul><li>Securities are transferred as is any physical delivery in the market.</li><li>Other (please answer 63a)</li></ul>
✓ Not applicable.
64. How long does it usually take to remove securities from the depository? (Choose one.)
To 2 days
☐ 3 days to 1 week ☐ 2 to 4 weeks
More than 4 weeks (please answer 64a)
✓ Not applicable
Other (please answer 64b)
65. While the securities are being removed from the depository, can they: 65a. Be traded? (Choose one)

60b. During the process of lodging securities into the depository, can the securities: Have ownership transferred?

■ No (please answer 65b)
✓ Not applicable
Other (please answer 65b)
65c. Be settled?
No (please answer 65d)
Mot applicable Not applicable
□ Yes
Other (please answer 65d)
65e. Have ownership transferred?
No (please answer 65f)
■ Not applicable
□ Yes
Other (please answer 65f)
STANDARD OF CARE
The purpose of this section is to understand the responsibility and liability that the depository has in providing services to its participants/members in the settlement and clearing of securities and/or cash, and to understand what type of protections exist for participants the event of a participant failure/default.
Depository Liability
66. Does the depository accept liability (independent of any insurance coverage) for the following:
66a. Reconciliation errors with the registrar and/or the issuer that result in direct damages or losses to participants?
□ No
□ Not applicable
Yes (please answer 66b)
Other (please answer 66d)
66b. If yes, please check all of the following that apply:
Financial limits are imposed on the amount of liability assumed by the depository
The depository assumes liability for direct losses
The depository assumes liability for indirect or consequential losses
Other (please answer 66c)
66e. Theft of securities (either physical certificate or electronically from accounts at the depository) from the depository that result
direct damages or losses to participants?
□ No
▼ Yes (please answer 66f)
□ Not applicable
Other (please answer 66h)
66f. If yes, please check all of the following that apply:
Financial limits are imposed on the amount of liability assumed by the depository  The depository assumes liability for direct losses.
<ul> <li>✓ The depository assumes liability for direct losses</li> <li>✓ The depository assumes liability for indirect or consequential losses</li> </ul>
The depository assumes hability for indirect or consequential losses  Other (please answer 66g)
Other (pieuse unswer oug)

securities or funds?
Securities or funds?  □ No
▼ Yes (please answer 66j)
■ Not applicable
☐ Other (please answer 66l)
66j. If yes, please check all of the following that apply:
Financial limits are imposed on the amount of liability assumed by the depository
▼ The depository assumes liability for direct losses
☐ The depository assumes liability for indirect or consequential losses
Other (please answer 66k)
66m. Any direct damages or losses to participants caused by the depository due to its errors, omissions or fraud?
□ No
▼ Yes (please answer 66n)
Not applicable
☐ Other (please answer 66p)
66n. If yes, please check all of the following that apply:
Financial limits are imposed on the amount of liability assumed by the depository
The depository assumes liability for direct losses
The depository assumes liability for indirect or consequential losses
Other (please answer 660)
66q. Any direct damages or losses to participants caused by the depository in its capacity as a central counterparty?  ■ №
✓ Not applicable
☐ Yes (please answer 66r)
☐ Other (please answer 66t)
66u. Does the depository guaranty settlement?
□ No
▼ Yes (please answer 66v)
□ Not applicable
Other (please answer 66w)
66v. Please explain how this is accomplished. What are the procedures and safeguards that permit the depository to guaranty
settlement?
The depository has put in place several measures to guarantee settlement. All participants are required to have a settlement account with one of the appointed settlement banks. In the event that a participant does not have the funds to meet their obligation, the settlement bank would pay on their behalf. In addition, the depository has moved to settling through the Central Bank. The settlement file is given priority over all other transactions at the Central bank. In case any settlement bank does not have enough funds at the Central Bank, their overdraft facility would automatically kick in.
CDSC has a guarantee fund which would then be used to pay back the settlement bank if the participant is totally unable to pay.
In a rare case where a trade would be unallocated on settlement date the buy-in procedures would kick in Securities Lending is also available now and the participant can borrow

66x. Any direct damages or losses to participants caused by the depository as a result of force majeure events, acts of God, or

securities to meet their obligation.

political events, etc.?

Yes (please answer 66y)

✓ No

<ul><li>Not applicable</li><li>☐ Other (please answer 66-1)</li></ul>
66-2. In all cases where the depository assumes responsibility for direct or indirect or consequential losses, is the depository's liability limited by a standard of care determination?
✓ Yes (please answer 66*)
□ Not applicable
Other (please answer 66!)
66*. Please define the standard of care applied: Reasonable care.
67. Do the depository's written contracts, rules, or established practices and procedures provide protection against risk of loss o participant assets by the depository in the form of? 67a. Indemnification
✓ Yes (please answer 67b)
□ No
☐ Other (please answer 67b)
■ Not applicable
67b. Please explain (then please answer 67c): The depository provides indemnification for losses incurred by reason of its acts or omissions.
<b>67c. Please provide details of the relevant sections of the contracts, rules or practices where this information is found.</b> Section 19 of the Central Depositories Act, 2000 and clause 11 of the Central Depository Rules, 2004 and the participants Agency Agreements provide for this indemnity.
67d. Insurance
▼ Yes (please answer 67e)
□ No □ Other (places arguer 57s)
☐ Other (please answer 67e) ☐ Not applicable
67e. Please explain (then please answer 67f):
CDSC is obliged to have certain insurances under Rule 17 of the Central Depositories (Regulation of Central Depositories) Rules, 2004.

**67f. Please provide details of the relevant sections of the contracts, rules or practices where this information is found.** Section 19 of the Central Depositories Act, 2000 and clause 11 of the Central Depository Rules, 2004 and the participants Agency Agreements provide for this.

67g. Acknowledgement of liability for losses caused by depository's own actions.
▼ Yes (please answer 67h)
□ No
Other (please answer 67h)
■ Not applicable
67h. Please explain (then please answer 67i): As stated above : the Act and the Rules include this.
67i. Please provide details of the relevant sections of the contracts, rules or practices where this information is found.
Section 19 of the Central Depositories Act, 2000 and clause 11 of the Central Depository Rules, 2004 and the participants Agency Agreements provide for this indemnity.
67j. Other
☐ Yes (please answer 67k)
✓ No
68. Is the depository immune from legal action in its own jurisdiction?  ☐ Yes
™ No
Other (please answer 68a)
Security Control 69. How do participants receive information (view actual settlement of trades, movement of securities on their accounts, etc.) and see the status of their accounts? (Choose all that apply.)
■ By direct electronic link
■ By receipt of physical account holding statements
Tother (please answer 69a)
■ Not applicable

70. Do participants have access to affect their holdings, including confirming and affirming trades, movement of securities on their
accounts, etc.?
Yes (please answer 70a)
□ No
Other (please answer 70d)
Not applicable
70a. How is access given to participants? (Choose all that apply.)
■ By direct electronic link (please answer 70b)
Other (please answer 70c)
70b. Please select type of electronic link:
☐ Dial-up modem
✓ Secured, leased, dedicated telephone line
☐ Internet
□ Fax
70d. If other, please explain:
Participants do not have direct access to affect their holdings. Custodian banks have a right of negative affirmation by T+2. No participants however can amend or otherwise interfere with holdings in an account. Participants can initiate securities transfers in the system from one account to another but final approval is done by the Depository.
71. Regarding data security: 71a. Are passwords used by participants to access their accounts?
71a. Are passwords used by participants to access their accounts?
71a. Are passwords used by participants to access their accounts?  ✓ Yes
71a. Are passwords used by participants to access their accounts?  ✓ Yes  ✓ No
71a. Are passwords used by participants to access their accounts?  ✓ Yes
71a. Are passwords used by participants to access their accounts?  ✓ Yes  ✓ No  ✓ Not applicable  ✓ Other (please answer 71b)
71a. Are passwords used by participants to access their accounts?  ✓ Yes  ✓ No  ✓ Not applicable  ✓ Other (please answer 71b)  71c. Does each user have a unique user ID?
71a. Are passwords used by participants to access their accounts?  ✓ Yes  ✓ No  ✓ Not applicable  ✓ Other (please answer 71b)  71c. Does each user have a unique user ID?  ✓ Yes
71a. Are passwords used by participants to access their accounts?  Ves  No  No Other (please answer 71b)  71c. Does each user have a unique user ID?  Ves  No
71a. Are passwords used by participants to access their accounts?  ✓ Yes  ✓ No  ✓ Not applicable  ✓ Other (please answer 71b)  71c. Does each user have a unique user ID?  ✓ Yes
71a. Are passwords used by participants to access their accounts?  Yes  No  Not applicable  Other (please answer 71b)  71c. Does each user have a unique user ID?  Yes  No  Not applicable  Other (please answer 71d)
71a. Are passwords used by participants to access their accounts?  Yes  No  Not applicable  Other (please answer 71b)  71c. Does each user have a unique user ID?  Yes  No  Not applicable  Other (please answer 71d)  71e. Are passwords regularly changed?
71a. Are passwords used by participants to access their accounts?  Yes No No Not applicable Other (please answer 71b)  71c. Does each user have a unique user ID? Yes No No Not applicable Other (please answer 71d)  71e. Are passwords regularly changed? Yes (please answer 71f)
71a. Are passwords used by participants to access their accounts?  Yes  No  Not applicable  Other (please answer 71b)  71c. Does each user have a unique user ID?  Yes  No  Not applicable  Other (please answer 71d)  71e. Are passwords regularly changed?  Yes (please answer 71f)  No
71a. Are passwords used by participants to access their accounts?  Yes No No Not applicable Other (please answer 71b)  71c. Does each user have a unique user ID? Yes No No Not applicable Other (please answer 71d)  71e. Are passwords regularly changed? Yes (please answer 71f)

71f. How often?

We enforce monthly, but participants are encouraged to do so more often.

71h. Is there a user lock-out after a pre-set number of unsuccessful User ID attempts?  ✓ Yes (please answer 71i)
□ No
☐ Not applicable
Other (please answer 71j)
71i. How many? 3 attempts
72. Does the depository communicate with other market entities such as stock exchanges, payment systems, clearing houses, etc., b
secured linkages?  ✓ Yes (please answer 72a)
No (please proceed to 74)
Not applicable (please proceed to 74)
Other (please answer 72a)
72a. Please explain: We communicate to issuers and issuer registrars through flat files which are encrypted. We communicate to the participants, and settlement banks through secure linkages.
73. How does the depository communicate with other market entities? 73a. Stock Exchanges (Choose all that apply.)
□ Dial-up modem
Secured, leased, dedicated telephone line
✓ Internet
<b>▼</b> Fax
■ Paper/other
■ Not applicable
73b. Payment Systems (Choose all that apply.)
□ Dial-up modem □ Secured, leased, dedicated telephone line
✓ Internet
✓ Fax
✓ Paper/other
■ Not applicable
73c. Clearing Houses (Choose all that apply.)
□ Dial-up modem
☐ Secured, leased, dedicated telephone line ☐ Internet
□ Internet □ Fax
□ Paper/other
✓ Not applicable
73d. Registrars (Choose all that apply.)

☐ Secured, leased, dedicated telephone line

V	Fax Paper/other Not applicable
  V  V	How is access to the physical building controlled? (Choose all that apply.)  By guards  By electronic keys/personal ID card  By alarm system  Other (please answer 74a)
	What are the vault security procedures for the safekeeping of physical paper? (Choose all that apply.)  Not applicable no vault is maintained  Electronic keys/combinations  Dual access control  Visitor logs  Vault counts (please answer 75a)  Intrusion alarms  Fire alarms  Guards  Other (please answer 75b)
76.	rticipant Default Protections Resulting from a Participant Failure If a participant defaults, how is the loss covered? (Choose all that apply?)  Depository insurance covers the loss (please answer 76a) The depository guaranty fund covers the loss Loss is shared among participants (please answer 76b) Other (please answer 76d) Not applicable
	D. Please explain the process of how the loss is shared: (Choose one.)  Equally, among participants  Pro-rata based on participant's volume  Limited to participants with transactions with failing counterparty  Other (please answer 76c)
	During the past three years, has there been a situation where a participant defaulted which resulted in a significant loss? Yes (please answer 77a) No Not applicable Other (please answer 77a)
	Does the depository have a guaranty fund independent of stock exchange or other market guarantees? Yes (please answer 78a) No (please proceed to 79) Not applicable (please proceed to 79) Other (please answer 78l)

Internet

78a. If yes, please respond to the following questions: What is the size of the fund (then please answer 78b)?
KES 1.311,008,136 (USD 10.63 million) as at 31 December 2022. It is continually growing through a guarantee fund levy charged on turnover.
78b. How is the size of the fund determined? (Choose one.)
■ By participant volume
■ By asset value
☐ A fixed amount
Other (please answer 78c)
<b>78c. If other, please explain:</b> The fund is not a fixed amount but continues to grow. There is no ceiling for it. Ideally it should be able to cover the full settlement per settlement cycle.
78d. How is the fund financed? (Choose one.)
Contributions from owner (please answer 78e)
<ul><li>✓ Contributions from participants (please answer 78f)</li><li>✓ Funding from retained earnings</li></ul>
□ Other (please answer 78g)
, other (prease answer /og)
78f. If so, what is the amount or percentage per participant? Each participant contributes US\$20,000, as initial contribution while a fund formally maintained for Investor compensation was converted to be an initial contribution to the fund, in the sum of US\$250,000. It continues to grow through the guarantee fund levy charged at the rate of 0.01% of turnover. The participants contribution is Kshs 5M(US\$ 44,193). The fund also grows from interest earned and all penalties charged to participants. Participants are also required to top-up based on the 12 Months moving average debt obligation.
78h. Who is covered by the fund? (Choose all that apply.)
✓ Direct depository participants only
The beneficial owner also
Other (please answer 78i)
78j. When is the guaranty fund used? (Choose all that apply.)
When a broker defaults
When a direct participant defaults
Other (please answer 78k)
79. Does the depository have forms of oversight management for assessing and monitoring of the following? (Choose all that apply.)
✓ Participant eligibility requirements
<ul><li>✓ Participant volumes</li><li>✓ Participant financial strength</li></ul>
Tother loss or default protections the depository maintains (please answer 79a)
Collateral requirements for participants (please answer 79b)

■ Debit caps for participants (please answer 79c)

☐ Blocking payment until securities are moved

■ Blocking of securities movement before receipt of payment

■ Settlement controls that minimize or eliminate the risk of default by a participant (please answer 79d)

□ Not applicable
<b>79b. Please explain the requirements:</b> Settlement limits were implemented in January 2010. If a settlement participant exceeds their settlement cap, they are required to provide collateral in form of cash or a bank guarantee to cover the additional exposure.
<b>79c. Please explain how these debit caps work:</b> Each settlement participant has a settlement cap which is 5 times its contribution to the guarantee fund. The cap is set in relation to the participant's contribution to the guarantee fund sub-account.  An annual review is done to determine the participant's contribution to the guarantee fund according to the volume of transactions they undertake for the period of 12 months prior to the review.
79d. What type or types of settlement controls (Choose all that apply.)  ✓ Blocking or freezing of securities positions (please answer 79e)  ✓ Controlling DVP settlement (please answer 79f)  ✓ Simultaneous DVP (please answer 79g)  ✓ Other (please answer 79h)
<b>79e. Please explain:</b> Once securities are allocated, they are not available for trading until they are paid for and moved to the buyer's account.
<b>79f. Please explain:</b> The Central depository has control of the DVP settlement and ensures that securities do not move without corresponding money moving. If the guarantee fund makes a payment the respective securities are moved to an account in favor of the guarantee fund.
<b>79g. Please explain:</b> Securities are only moved to buyer's account upon ensuring the seller has received the payment. All this happens simultaneously. Movement of money must be followed immediately by movement of securities.
80. Does the stock exchange have default protections that extend to the depository, such as the following? (Choose all that apply.)  Margin requirements for stock exchange members  Guaranty fund for stock exchange members  Financial requirements for stock exchange membership  Other (please answer 80a)  No  Not applicable
BUSINESS RECOVERY PLAN  This section is intended to identify key aspects of the depository's Business Recovery Plan (BRP), including testing requirements and past results, expected recovery time periods, and the independent review and validation (if any) of the BRP.

☐ Other forms of risk management used for assessing and monitoring participant exposures (please answer 79i)

81. Do you nave a formal business recovery plan?
✓ Yes (please answer 81a)  ✓ No
Other (please 81g)
81a. Does your Business Recovery Plan include: (Choose all that apply.)  Mack-up of all computer files
✓ Off-site data storage
■ Back-up files stored and locked
✓ Off-site operations facility
Other (please answer 81h)
81b. Please identify both the frequency and the last date of testing for the following third party: Depository participants/members
Annually
May 2023
81c. Please identify both the frequency and the last date of testing for the following third party: Stock exchange
Annually
May 2023
81d. Please identify both the frequency and the last date of testing for the following third party: Central bank
Not applicable at the moment.
81e. Please identify both the frequency and the last date of testing for the following third party: Local brokers
Annually
May 2023
81f. Please identify both the frequency and the last date of testing for the following third party: Any other third party
N/A

82. How quickly can the main system be reactivated in the event of an outage? (Choose one.)

✓ 1 - 4 hours✓ 4 - 8 hours

	8 - 24 hours
	Longer than 24 hours
	Not applicable
	Other (please answer 82a)
83	. If a back-up system exists, how quickly can the back-up system be activated in the event of the main system failing? (Choose one
	1 - 4 hours
	4 - 8 hours
	8 - 24 hours
	Longer than 24 hours
	Not applicable
	Other (please answer 83a)
	. Will the depository publicly announce any system interruption?
	Yes (please answer 84a)
	No (please proceed to 85)
	Not applicable
П	Other (please answer 84g)
	a. To whom will the depository disclose any system interruptions? (Choose all that apply.)
	To the depository regulators
	To all direct participants
	To direct and indirect participants
	To the public via the internet (please answer 84b)
	In the press (please answer 84c)
	Other (please answer 84d)
84	e. How will the depository disclose any system interruptions? (Choose all that apply.)
	By e-mail
V	By telephone
	Public announcement
	Press release
	Other (please answer 84f)
85	. In the past three years, has it been necessary to activate the recovery plan in a live situation?
	Yes (please answer 85a)
V	No
	Not applicable
	Other (please answer 85e)
PE	ERFORMANCE, INSURANCE, AND LOSS
Th	is section is intended to identify the level of insurance maintained by the depository, and the extent to which coverage would extend to financia
los	is section is intended to identify the level of insurance maintained by the depository, and the extent to which coverage would extend to infancia is incurred by participants and their clients, including but not limited to losses resulting from operating performance, security breaches, and apployee negligence or misconduct.

86. Has there been any material loss by the depository during the past three years?

Yes (please answer 86a)

Tother (please answer 86b)

✓ No

■ Not applicable	е	
87. Has the de  ✓ Yes (please ans  ✓ No  ✓ Other (please a	answer 87b)	involving a participant during the past three years?
Yes for all thre Yes for two of	ee years f the last three years f the last three years ast three years e	to cover expenses during the past three years? (Choose one.)
Yes (please ans No Not applicable Other (please a	е	ating losses?
	vith any capital, solvency, insurance or sonswer 90a)	pility for the depository issued public notice that the depository is not in curre similar financial strength requirements imposed by such regulatory body?
	v announced by the depository?  nswer 90c)  swer 90d)	, has such notice been withdrawn, or, has the remedy of such noncompliance
	please explain: per question 90 above.	

91. Does the depository have insurance to cover losses in the event of Default on settlement commitments by the depository or a participant?

□ No
✓ Not applicable
Other (please answer 91c)
91b. What is the amount of the deductible?
92. Does the depository have Fidelity insurance (that is, insurance to cover loss of securities or money resulting, for example, from
acts such as forgery, theft, fraud and/or employee dishonesty)?
✓ Yes (please answer 92a)
□ No
□ Not applicable
Other (please answer 92c)
92a. What is the amount of the coverage?
US\$ 1,500,000
92b. What is the amount of the deductible?
US\$ 20,000
93. Does the depository have insurance for Operational Errors?
✓ Yes (please answer 93a)
□ No
☐ Not applicable
☐ Other (please answer 93c)
93a. What is the amount of the coverage?
US\$ 1,500,000
02b What is the amount of the deductible?
93b. What is the amount of the deductible? U\$\$ 20,000
94. Does the depository have Errors and Omissions insurance?
☐ Yes (please answer 94a)

Yes (please answer 91a)

□ No

94c. If other, please explain: What we have insured is our Legal Liability to Third Parties (including customers of the Insured) caused by the Insured's inability to complete transactions entered into in the course of their business activities due to: physical loss, destruction, theft or damage of securities and cash however caused, wrongful abstraction or removal, or where the same have been lost, mislaid or accidentally destroyed.
95. Does the depository have insurance for the Premises?  ☐ Yes (please answer 95a)
<ul><li>No</li><li>✓ Not applicable</li><li>✓ Other (please answer 95c)</li></ul>
95b. What is the amount of the deductible?  NIL
96. Does the depository have any other insurance?
<ul><li>✓ Yes (please answer 96a)</li><li>✓ No</li><li>✓ Not applicable</li></ul>
□ Other (please answer 96d)
96a. If so, what is it for?  Money Risk Directors & officers liability Group person accident & Group life insurance Employer malpractice liability
Combined liability insurance Property sabotage & terrorism Assets all risk

■ Not applicable

Other (please answer 94c)

94b. What is the amount of the deductible?

## 96b. What is the amount of the coverage?

Money Risk-USD 1,000
Directors & officers liability-USD 666,667
Group person accident & Group life insurance-USD 1,094,546
Employer malpractice liability-USD 333,333
Combined liability insurance-USD 666,667
Property sabotage & terrorism-USD 933,199
Assets all risk-USD 499,866

Directors & officers liability-USD 2,000 Group person accident & Group life insurance-NIL Employer malpractice liability-2.5% of liability Combined liability insurance-NIL Property sabotage & terrorism-5% each loss min USD 333 Assets all risk-5% each loss min USD 67
97. Who is the insurance carrier? If more than one insurance carrier, please list each carrier here and provide your responses to questions 97a and 97b in corresponding order.  UAP Insurance Company Limited Sanlam Insurance Limited CIC Insurance Limited
97a. Who is the insurance carrier's parent company, if applicable? (If inapplicable, simply type n/a.) N/A
97b. What is the term of the policy?  1 year
97c. Who does the insurance cover? (Choose all that apply.)  ✓ Depository  ✓ Direct depository participants  ✓ Final investors  ✓ Other (please answer 97d)  ✓ Not applicable
98. If you feel that you would like to provide additional details on any of the given answers, feel free to provide any additional comments here (maximum of 5,000 characters) or prepare an additional document identifying the question(s) you are commenting on and upload the document under 98a:  The process of cash settlement through the Central Bank was launched in January 2015 and is running smoothly.  CDSC implemented a new system in October 2019. This new system comes with several new features to allow for short selling, day trading, and Securities Lending and Borrowing.  Securities Lending was introduced in August 2020 and the rules and procedures can be accessed on the website.
98a. Upload document here:
PUBLIC AVAILABILITY  99. The AGC encourages respondents/depositories to make their answers to this questionnaire publicly available. Will you be making your response publicly available? (For additional guidance, please review the help feature to this question.)

96c. What is the amount of the deductible?

✓ Yes (please answer 99a)

99a. If yes, how will you be making it publicly available: (Choose all that	t apply.)
Web site (please answer 99b)	
By individual request with depository (please answer 99c)	
Other (please answer 99i)	
99b. Please provide web site address of publicly available questionna https://www.cdsckenya.com/about-us/corporate-disclosures/item/134-association-of-global-custometers.	
99c. Please provide name of contact at depository who has been designated Chief Executive Central Depository & Settlement Corporation Limited	gnated to receive such requests (then please answer 99d).
99d. How would they prefer to be contacted? (Choose all that apply.) Γ	Telephone (please answer 99e)
	Facsimile (please answer 99f)
r.	By mail/air courier (please answer 99g)
F.	By e-mail (please answer 99h)
99g. What is the preferred street address for mailing requests? Europa Towers, 10th Floor Westlands, Along Lantana Road P. O. Box 3464 - 00100 GPO Nairobi, Kenya	
99h. What is the preferred e-mail address for such requests: ce@cdsckenya.com; mmukawe@cdsckenya.com	
100. Association members from time to time receive requests from the depository's completed questionnaire. Such requests typically lead to and member personnel or client personnel, or both. Those interactions depositories.  Do you approve of Association members delivering a copy of your corto the client's request?	interactions between personnel at the depository in question s take time and impose costs on both members and
✓ Yes ✓ No	
CYBER SECURITY	
101. Does your organization have a documented cybersecurity policy	in place? If so, please provide a copy or overview.
Comments:	
CDSC has a documented Cybersecurity policy. The policy is used in conjunction with existing ISMS	
security risks and incidents. CDSC follows the ISO 27001 standards for cyber security management	t and complements this with items from the NIST standard.

No

Comments.
Staff are trained during the induction process. The policies are shared on the intranet for everyone to learn and refer to, tips are also shared on email to remind staff of what is expected of them.
Monthly training is also offered to staff with quarterly awareness assesments to measure the effectiveness of the training and identify areas that need improvement.
103. Please provide an overview of your policy for continuity of business in the event of a large data breach or cyber attack against
your organization. This is covered in the disaster recovery plan where there are roles defined for various team members to take up during a disaster. These includes the Disaster Recovery management team for communication and resource allocation and the disaster recovery support team for technical support and recovery of systems.
104. In the last 12 months have there been any changes to the policy? If yes, please detail.  © Yes
C No
Comments: Policy updated in May 2023
105. Please advise how often you review the policy.
C Semi-Annually
<ul><li>← Annually</li><li>♠ Other</li></ul>
Comments: The policies are reviewed at least annually or when need arises
106. Please provide (as an attachment) a diagram showing where your cybersecurity function resides and who it reports to.
Sec_Structure.pdf
Comments: The cyber security function reports to the General Manager Strategy, Commercial & Technology. Attached is the organization chart
107. How does your organization identify which business functions carry a cyber risk?
Internal and External audits The IT Security Specialist identifies cyber risks in the technology & transformation division projects and functions Annual risk assessments

102. Please confirm that your staff receive relevant training about this policy:

YesNo

configurations are not at risk of cybersecurity breaches? If yes, please provide details and indicate frequency.  © Yes  © No
Comments / frequency: There is a log management system for collecting logs for monitoring, the logs are collected in realtime. We conduct vulnerability scans on a weekly basis and proceed with remediation. Penetration testing is done during system audits. The Information system audits happen on an annual basis.
109. What technological controls and protections are in place for your systems and networks?  Gateway; Firewall, Web content filtering, email content filtering EndPoint; Antivirus, device control, webcontrol, encryption of laptops Log Monitoring; SIEM, DAM  Vulnerability management; Vulnerability management solution Access Control; system rights and permissions are assigned based on user roles
110. Does your organization use multi-factor authentication?  Yes  No
Comments:
111. Where your organization has outsourced activities or functions to a third-party provider, is your cyber risk exposure documented.  © Yes  © No
Comments: CDSC has not outsourced any activities. The only clause in contracts with third parties is the right to audit them on cyber security to protect CDSC's data and network.
112. What measures does your organization have to ensure early detection of a cyber attack?  We have in place an Security Incident and Event Management (SIEM) system that monitors the CDSC environment by detecting and analyzing logs from the systems and provides realtime view and alerts on any detected incidents.  The Antivirus also mitigates cyber attcaks through dection and cleanup of any threats identified. It is set to update it's signature on a daily basis and an automatic scan of the protected end-points occurs daily. A summary report of detected incidents/threats with action taken is automatically generated by the system for further review/action.
113. What is the agreed resumption time for critical operations following a cyber attack?  Our critical systems have an RPO of 5 minutes and RTO of 40 minutes

114. How would you advise clients of a successful cyber attack against your organization?

108. Do you conduct ongoing testing and monitoring processes to ensure that all internal and external connectivity and system

Through the protocols outlined in the Communication Policy
115. In the last 12 months has your organization been subject to a cyber attack that impacted the service you provide to us? If yes
please provide details.
© No
Comments:
116. Are the following elements of your cybersecurity framework tested pre and post deployment of changes?
Vulnerability assessment:  • Yes
© No
Scenario based penetration tests:
© Yes
© No
Testing of incident response process and technical/business/operations (e.g. table-top exercise):
© Yes
© No
Other - Please describe in comments:
Vulnerability assessent is a continous process at CDSC.
Scenario based penetration tests are done during system audits
117. For cloud technology and associated cybersecurity risks, please confirm:
(i) that you have procedures and controls in place to protect our information from mishandling or theft;
(ii) how these procedures and controls tie back to your record retention policy  Fig. 1985
C No
Comments:
We have a cloud policy that provides the procedures and guidelines for use of the cloud environment We keep a copy of the data needed when exiting the cloud environment in accordance with the retention policy
The Cloud policy also allows the cloud provider to keep the data for as long as we need them to, otherwise they are required to clear the data from their environment.
118. Does your organization conduct dark web searches for signs of a breach (internet protocol or customer/client personally
identified information for sale)?

YesNo

for sale in the dark web.
119. Is your organization aware of SWIFT's Customer Security Program (CSP)?
Fig. is your organization aware or Swir is customer Security Program (CSP):
© No
W NU
Comments:
120. Does your organization ensure compliance with SWIFT's CSP controls?
C No
Comments:
121. Does your organization respond to requests for your institution's attestations?
€ No
Comments:
122 Deep your organization request the attentation details of your counterparties and incorporate the response into anguing
122. Does your organization request the attestation details of your counterparties and incorporate the responses into ongoing relationship and risk management programs?
C Yes
No     No
Comments:
Not applicable now. But we are already SWIFT compliant and do the SWIFT CSP attestations.

Please provide any comments you have regarding the questionnaire.

We recently acquired the knowbe4 solution, the solution carries out an email exposure check for CDSC staff. It sends monthly reports to inform us of staff emails that may be available

**Comments:** 

You have reached the end of the questionnaire. Please be sure your contact details are updated. Your contact information is located in the first section of Part One of the questionnaire.			