



Central Depository & Settlement Corporation Limited

Nation Centre, 10th Floor, Kimathi Street, P.O. Box 3464 – 00100 Nairobi, Kenya
Tel: 2912000 Fax: 2229405, Mobile: 0724 256130, 0733 222033
E-mail: cdskenya@cdskenya.com, website: www.cdskenya.com

Safer, Faster, Easier...

From: CDSC

To: All CDAs

Date: February 9th 2016

Subject: LEGALIZATION OF FOREIGN DOCUMENTS

We have been receiving documents prepared and/or notarized in foreign jurisdictions (“**foreign documents**”) which have not been legalized. This has led to delays in processing various applications and requests as these foreign documents are returned to the applicants for legalization/authentication.

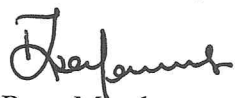
The process of legalization aims at confirming that the signature and seal of an official affixed to a document that was issued in one country, are authentic and can therefore be relied upon in another jurisdiction (in this case Kenya). Legalization (sometimes also referred to as “authentication” or “commissioning”) is the certification of the genuineness of the signature and seal of an official. Through this process, it is attested that the official has the authority to execute, issue or certify a document in one jurisdiction, so that it may be recognized in another jurisdiction. Authentication does not certify the genuineness, legality or credibility of the documents or their contents.

Applicants are advised to note that legalization is normally done at a country’s foreign affairs office or Embassy/High Commission/Consulate. All documents must be notarized by a notary public in order to be authenticated and legalized, except for official, certified government- issued documents.

Directors: - M. Bristow (Chairman - British), A. Shah (British), C. Ogalo, B. Karina, N. Mwebesa, J. Kihumba, E. Kariuki, G. Odundo, P. Mwangi.

This is therefore to notify you that effective immediately, CDSC will **not** be accepting for any purpose whatsoever, any foreign document that has not been legalized.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Rose Mambo', written in a cursive style.

Rose Mambo

Chief Executive